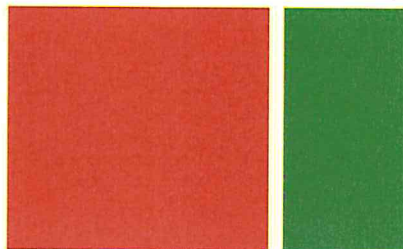




**MOHOKARE**  
LOCAL MUNICIPALITY



P. O. Box 20, Zastron, 9950  
Tel: 051 673 9600  
Fax: 051 673 1550  
E-mail: [info@mohokare.co.za](mailto:info@mohokare.co.za)  
[www.mohokare.co.za](http://www.mohokare.co.za)

## REQUEST FOR QUOTATIONS

### ANIMAL POUNDING

SCM CONTACT PERSON:	Mr. T. Lebetse
TELEPHONE NUMBER:	(051) 673-9600/ 0644722549
E-MAIL ADDRESS:	<a href="mailto:thabiso@mohokare.gov.za">thabiso@mohokare.gov.za</a>
TECHNICAL ENQUIRIES/ADDITIONAL INFORMATION:	Mr. T. Lekwala Acting Director Community Services <a href="mailto:styleslekwala@yahoo.com">styleslekwala@yahoo.com</a> 051 673 9600/0642479562
SUBMISSIONS:	Sealed quotations clearly marked, <b>SCM/MOH/08/RFQ/2025 "ANIMAL POUNDING"</b> , can be submitted: By hand to: Mohokare Local Municipality Hoofd Street Zastron 9950  Bid documents must reach the Municipal Tender Box before the Closing date and time.
REFERENCE NUMBER:	SCM/MOH/08/RFQ/2025
BID VALIDITY PERIOD:	120 days (Commencing from the RFQ closing date)
ADVERTISEMENT DATE:	19/08/2025
CLOSING DATE:	27/08/2025
CLOSING TIME:	16:30
COMPULSORY SITE MEETING :	N/A

#### **PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000**

*This request for quotation is subject to the terms of the Preferential Procurement Policy Framework Act, 2000: Preferential Procurement Regulations, 2022. It is solely the responsibility of aspirant vendors who desire to avail themselves of the preferences available under this policy to familiarise themselves of its contents and to make such claims for preference. (Copies of the Policy may be obtained from the Supply Chain Management Unit or downloaded from National Treasury website: [www.treasury.gov](http://www.treasury.gov)).*

**NB!! BBBEE CERTIFICATES FROM ACCREDITED RATING AGENCY AND SUFFICIENT PROOF TO CLAIM POINTS FOR SPECIFIC GOALS TO BE ATTACHED TO QUOTATION IF YOU WISH TO CLAIM PREFERENCES IN TERMS OF THE ABOVE MENTIONED REGULATION.**

**MOHOKARE LOCAL MUNICIPALITY**

**7 DAYS ADVERTISEMENT FOR FORMAL WRITTEN**

**PRICE QUOTATION**

**(2025/26) PROPOSALS ARE HEREBY INVITED FOR THE POUND MASTER TO PROVIDE POUND MASTER SERVICES FOR ZASTRON / MATLAKENG, SMITHFIELD/MOFULATSHEPE AND ROUXVILLE / ROLELEATHUNYA FOR A PERIOD NOT EXCEEDING 12 MONTHS**

**NB: The successful Service Provider will be required to sign the SLA with the municipality before he/she renders the services within 5 working days upon receipt of the Official Purchase Order. Failure to adhere to the above, the municipality reserves the right to cancel the order and appoint another bidder or institute any other remedies within law for the inconvenience I damages caused.**

**Requirements [failure to comply with this may invalidate your submission]**

- The price quoted must be market related and must be inclusive of VAT where applicable.
- Quotations must be submitted on your company official documentation with letterhead alternatively signed and stamped
- Attach proof that the supplier meets the criteria of specific goals listed below to qualify for point
- Attach CSD report not older than three months.
- Only an official order and appointment letter will bind the municipality.
- Price must be valid for 120 days

**Attach and complete following documents obtainable from the municipal website**

- MBD4 (Declaration of Interest) *(mbd 6.1)*
- MBD8 (Declaration of Bidder's Past Supply Chain Management Practices)
- MBD9 (Certificate of Independent Bid Determination)

**NB: The following shall not be considered:-**

- (a) Quotations received after the closing date and time determined here-in.
- (b) Quotations of which the envelopes have not been duly marked for identification.
- (c) Telegraphic, faxed, e-mailed, and telephonic tenders or those completed in pencil.
- (d) Tenders listed in the National Treasury's register of defaulters

**Evaluation Criteria**

**Functionality:**

All service providers must obtain a minimum of 70 points out of 100 to qualify to be evaluated further.

Evaluation: Minimum Threshold 70% 70 pts.	
	Points
<b>Capacity:</b> <ul style="list-style-type: none"> <li>• Vehicle (Bakkie with a trailer or truck) for collection of animals.</li> </ul> <b>Evidence required:</b> proof of ownership or agreement of usage of vehicle as and when required. No proof= 0 points	20
<b>Land/pound facility to keep animals safe on impoundment</b> Rental agreement or ownership proof of land/pound facility <b>Evidence required:</b> Rental agreement, title deed or appropriate authority or equivalent roof 20 ; No proof =0	20
<b>Vetenarian Services:</b> <ul style="list-style-type: none"> <li>• Agreement or contract.</li> </ul> <b>Evidence required:</b> Certified statement from the vetenarian on provision of the vetenarian services as and when required. Proof= 15; No roof= 0	15
<b>Years of experience in active business of rendering pound master services</b> <ul style="list-style-type: none"> <li>• More than 3 years (15)</li> <li>2-3 years (10)</li> <li>1-2 years (05)</li> </ul> <b>Evidence required:</b> Appointment letters, Official Purchase Orders or contract agreement of pound master services over the period	15
<b>Response/turnaround time in collecting of animals:</b> On scene within 1 hour of upon notification (15) On scene within 2 hours of notification (10) <ul style="list-style-type: none"> <li>• Above 2 hours after the notification (00)</li> </ul>	15
<b>Methodology:</b> Detailed proposal methodology with clear time frames on incidents reported. Good = (proposal covering all pertinent aspects) (15) Fair = (proposal lacking any pertinent aspects) (10) Poor = (proposal without pertinent aspects) (00)	15
<b>TOTAL POINTS:</b>	<b>100</b>



### Specific goals

- The final evaluation will be done in terms of the Mohokare Preferential Procurement Policy which states 80 for price and the remaining 20 for Specific goals.

### Evaluation Criteria for Specific goals

Black owned	Number of Points for Preference (80/20)
100%	10
51% and above but less than 100 %	8
less than 51%	6
not black owned	4

### Share Holding Certificate to be obtained as evidence

Local area of supplier	Number of Points Preference (80/20)
Within the boundaries of the Mohokare local municipality	10
Within the boundaries of Xhariep District	6
Within the boundaries of the Free State	4
Outside of the boundaries of the Free State	2

### Municipal Account or Lease Agreement of Company to be obtained as proof.

There will be **no public opening** of the bids received and there will be no discussions with any bidder until evaluation of the bid has been completed.

### Vendors Registration:

It is the responsibility of the service provider to ensure that he/she is registered on CSD before submitting the Bid document.

**No Orders may be issued if a Supplier is not registered on CSD.**

**NOTE: "The Municipality may not necessarily accept the lowest or any other offer, and reserves the right to select in its favour any, all, or no portion of any offer made."**

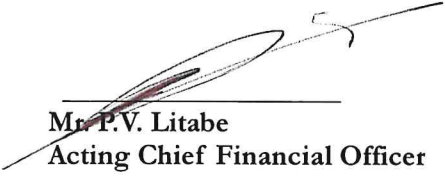
*NB: No quotations will be considered from persons in the service of the state*

*\*MSCM Regulations: "in the service of the state" means to be –*

- (a) a member of –*
- (i) any municipal council*
- (ii) any provincial legislature; or*

- (iii) the national Assembly or the national Council of provinces;*
- (b) a member of the board of directors of any municipal entity;*
- (c) an official of any municipality or municipal entity*
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the PFMA, 1999*
- (e) a member of the accounting authority of any national or provincial public entity; or*
- (f) an employee of Parliament or a provincial legislature*

Yours Faithfully

  
Mr. P.V. Litabe  
Acting Chief Financial Officer

  
Mr. M. Mohale  
Acting Municipal Manager